

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

BOARD MEETING · December 27, 2024

MCMH Conference Center

Zoom option available.

ROLL CALL

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary	Lorin Petersen, Trustee	Jason Poston, Trustee (arrived at 8:06a)
	Roger Ehmke, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Shauna Bozwell, Chief Clinical Officer	Kylie Bowen, Administrative Services Manager

Staff	Gale Bingham, Administrative Director of Human Resources (Zoom) Pete Wemhoff, Administrative Director of Support Services (Zoom) Terry Koppa, Administrative Director of Information Systems (Zoom) Jamie Hossle, Revenue Cycle Director (Zoom) Tim Werges, Controller (Zoom)
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Medical Staff	N/A
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Montgomery County Board of Supervisors	Charla Schmid
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Public Visitors	Jeff Vanderhoof Jill Ozuna (left at 8:06a) Alex Burton
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Absent	Dr. Warren Hayes, Chief of Staff
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present.

OATH OF OFFICE

Montgomery County Auditor, Jill Ozuna, swore in the following trustees: Jeff Vanderhoof, James Norris and Ann Carder, effective January 1, 2025. Trustees were presented with certificates. The Board of Trustees thanked Auditor Ozuna for attending the meeting to personally swear in the trustees.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees meeting on November 27, 2024, the Rabies Exposure Protocol policy and following provider appointments: Kathleen Evans, ARNP; Jacqueline Stanzel, ARNP; and the inactivation of Ella Holbert, PA-C.

A motion by Lorin Petersen, seconded by Roger Ehmke, to approve the consent agenda as presented was passed unanimously.

VISITOR COMMENTS

Welcome Charla Schmid, Montgomery County Supervisor and Alex Burton, who will begin his first term as Montgomery County Supervisor in 2025.

MEDICAL STAFF REPORTS

Ron Kloewer reported that a policy was approved and other business was conducted as usual at the December Medical Staff meeting.

RESOLUTION OF RECOGNITION

Kevin Cabbage moved the meeting to Section 11c. of the agenda. Kevin read the resolution recognizing Lorin Petersen for his 24 years of service as a county hospital trustee. A motion was made by Ann Carder to approve the resolution. Jill Bergstrom seconded the motion. The motion passed unanimously.

Kevin then read the resolution recognizing Roger Ehmke for his 25 years of service as a county hospital trustee. A motion was made by Jill Bergstrom to approve the resolution. James Norris seconded the motion. The motion passed unanimously.

Lorin and Roger spoke a few words recollecting their time as county hospital trustees.

Kevin then returned the meeting to Section 7 of the agenda.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ron Kloewer thanked all who make MCMH successful, including the medical staff, trustees, senior executives, administrative team, middle managers, staff, the community at-large, legislators and support organizations.

Ron announced that a painting by artist Jeff Hanson was gifted to MCMH by his parents Dr. Hal & Julie Hanson. Jeff painted the piece for his grandparents, Darold & Bev Swanson and the painting hung in their home until their passing. Ron expressed sincere gratitude on behalf of MCMH to the Hanson's for their gift.

Chief Operating Officer – Mike O'Neal

Report printed in the Meeting Book.

Mike O'Neal echoed Ron's comments thanking everyone for a successful year, and also thanked staff members who work nights, weekends and holidays.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant Blay reported that revenue was low in November. He also announced that all "revenue replacement projects" debt has been paid off. The only remaining debt is from the 2010 addition; that debt will be paid off in December 2025.

Bryant thanked the MCMH Foundation for a donation of \$77,000 for surgery equipment and oncology furniture.

Ron Kloewer recognized the importance of the Medicaid Directed Payment Program.

Chief Nurse Officer – Krystalle Fada

Report printed in the Meeting Book.

Krystalle Fada noted that the theme of her report was recognizing a job well done and celebrating achievements.

Krystalle reported on the Women's Choice Award that the Emergency Department received. The award is based on timeliness, patient experience, and minimizing patients leaving without being seen. Last year, MCMH was in the top 5%; this year, MCMH is in the top 2%.

MCMH was also recognized by Chartis in the 90% percentile for Quality as part of the Performance Leadership Award.

Chief Clinical Officer – Shauna Bozwell

Report printed in the Meeting Book.

Shauna Bozwell reported that orthopedic services will begin in January with MD West One! Sports medicine and foot/ankle will begin in January, with joint and hand specialties to follow.

Shauna spoke about the Referral Management platform. This platform shows where referrals are sent. MCMH is working to improve communication and utilize more consistent processes between the primary care clinics and the outpatient clinics to create a better flow for referrals. This platform tracks referral data, which allows for discussions with providers about which specialties are needed and what groups they prefer to work with.

QUARTERLY REPORTS

Information Security

The report is included in the Meeting Book.

Bryant Blay reported that a meeting took place in December. He provided an update on the Clinical Digital Assistant (virtual scribe) launch and noted that it has expanded to include more providers. Dr. Hayes is working with Oracle to fine tune how the note is being produced.

Bryant noted that MCMH is in the early stages of transitioning to Microsoft 365. The American Hospital Association program helps to make these products more affordable to hospitals.

Pharmacy

The report is included with the financial statements.

Bryant Blay reviewed the YTD sales trends report and a report on 340B program savings that have been passed on to pharmacy patients.

Ann Carder discussed the patient discount programs and the marketing campaign.

FINANCE COMMITTEE

Cash Disbursements

Bryant Blay reported that MCMH paid a cost report settlement of \$1,080,423.

A motion by James Norris, seconded by Lorin Petersen, to approve the accounts payable cash disbursements in the amount of \$2,775,149, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Jason Poston, to approve the potential conflict of interest payment to FMTC in the amount of \$6,624 was unanimously approved, with Kevin Cabbage abstaining.

STRATEGIC DISCUSSION

Ron Kloewer reported that the annual strategic planning session will be held on January 11, 2025 at 8:30 AM. A light breakfast will be served along with a boxed lunch. The meeting will begin in open session and will then move to closed session according to Section 21.5(1)(I) of the Iowa Code.

Kevin noted that the Executive Committee of the Board of Trustees met to discuss potential trustee candidates. The committee, along with several senior executives, will meet again in January with potential candidates to discuss responsibilities and qualifications.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom) – N/A

Foundation – (Ann Carder & James Norris) – On behalf of the Board of Trustees, thank you to the MCMH Foundation for their recent donations.

IHA Legislative – (Roger Ehmke) – IHA is following potential 340B changes. Ron noted that the Certificate of Need Law (CON) continues to be challenged by some. Laura Kloewer was in Washington D.C. and was able to meet with Senator Ernst to discuss childcare, 340B and Medicaid.

IT Governance – (Kevin Cabbage) – Included above.

Patient Experience – (Lorin Petersen & Jason Poston) – N/A

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke) – Roger spoke to his appreciation of being able to talk about things that are not going well and how they can be made better.

Community Relations Governance – (Ann Carder & Jill Bergstrom) – This committee will not have board representation in 2025. Fantastic work by the committee.

Pharmacy Governance – (Ann Carder) –The net income was great in November. Retail Pharmacy Accounts Receivable (AR) days are approximately 20 days vs. 40-45 days for the hospital. The retail pharmacy has seen tremendous progress in its first year of business. It was noted that the consultant is now on retainer at 50% of the original rate.

Election of Officers for One-Year Term

Ann Carder and Roger Ehmke served as the nominating committee. The following recommendations were made for 2025: Kevin Cabbage (Chair), Jill Bergstrom (Vice Chair), James Norris (Treasurer) and Ann Carder (Secretary). A motion was made by James Norris, and seconded by Jill Bergstrom, to retain the current officers. The motion passed unanimously.

Appointment of Standing Committees for One-Year Term

The committee appointments were reviewed.

OTHER BUSINESS

Lorin Petersen and Roger Ehmke spoke about their time serving on the board of trustees. The group thanked them for their many years of service.

The IHA Trustee Certification continuing education logs were distributed to the trustees for review. Trustees should reach out to Heather Huddle or Kylie Bowen if they need to make any changes to their continuing education log.

Trustees were reminded to complete their security training by December 31, 2024.

The next Board Meeting will take place on Wednesday, January 29, 2025.

ADJOURN

Lorin Petersen made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 9:27am.

Respectfully submitted,



Ann Carder, Sec.