

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

BOARD MEETING · September 25, 2024

MCMH Conference Center

Zoom option available.

ROLL CALL

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary	Lorin Petersen, Trustee	Jason Poston, Trustee
	Roger Ehmke, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Shauna Bozwell, Chief Clinical Officer	Kylie Bowen, Administrative Services Manager

Staff	Tim Werges, Controller (Zoom)
	Gale Bingham, Administrative Director of Human Resources (Zoom)
	Jamie Hossle, Administrative Director of Revenue Cycle (Zoom)
	Sherstin Willyerd, Administrative Director of Pharmacy (Zoom)
	Pete Wemhoff, Administrative Director of Support Services (Zoom)
	Terry Koppa, Administrative Director of Information Systems (Zoom)

Medical Staff	Dr. Warren Hayes, Chief of Staff (left at 9:13am)
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Montgomery County Board of Supervisors	Charla Schmid (Zoom)
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Public Visitors	Jeff Vanderhoof
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Absent	N/A
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CALL TO ORDER

Kevin Cabbage, Board Chair, called the meeting to order at 8:01 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

RECOGNITION OF QUORUM

Kevin Cabbage recognized that all trustees were present, with the exception of Ann Carder.

CONSENT AGENDA

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees meeting on August 29, 2024, the policies that had been approved by the Critical Access Hospital (CAH) committee and the Medical Staff, and the following provider appointments: Casey Burg, MD; Andrew Ciccarelli, MD; Muneer Janak Desai, MD; Douglas Green, MD; Oded Greenberg, MD; Kyle Hirschman, DO; Jesse Knight, MD; Jaret Kuo, MD; Brandon Oliveieri, MD; Surendra Pawar, MD; Jonathan Reed, MD; Veronica Ruvo, MD; Colin Thompson, MD;

Yuyang Zhang, MD; Padmaja Akkireddy, MD; Sydney Blount, MD; Steven Phillips, DO; Ritika Puri, MD; Alexa Paley, PA-C; Ann Porter, PA-C and Jessica Prescott, PA-C.

A motion by Jason Poston, seconded by Jill Bergstrom, to approve the consent agenda as presented was passed unanimously.

VISITOR COMMENTS

Good morning to visitor Jeff Vanderhoof.

There were no visitor comments.

MEDICAL STAFF REPORTS

Dr. Warren Hayes reported that during the meeting last Tuesday, the Medical Staff completed the 2nd reading of the Medical Staff Bylaws and Rules & Regulations and approved both documents. Dr. Hayes noted that the Medical Staff also heard a presentation on the Goldfinch Project, which discussed opioid exposure and complications. Additionally, they reviewed and approved policies using the PolicyStat platform.

Dr. Hayes reminded the group that Flu and COVID boosters are available.

A brief discussion took place on the effects of long COVID.

ADMINISTRATIVE REPORTS

Chief Executive Officer – Ron Kloewer

Report printed in the Meeting Book.

Ann Carder arrived at 8:07a.

Ron Kloewer noted that Miller Orthopedics Specialists is experiencing business difficulties. MCMH will try to find a new partner organization for orthopedic services, while continuing to keep in communication with Miller Orthopedic Specialists.

Ron reported that an obesity and weight loss program is being considered. Dr. Angela Kerchner and Dr. Daniela Donoso and others are forming a study group.

Chief Operating Officer – Mike O’Neal

Report printed in the Meeting Book.

Mike reported that Pete Wemhoff and Shauna Bozwell were the two most recent presenters of the leadership training series; some of the educational material is included in the Meeting Book for reference.

Don Scarborough, PA-C has signed on to practice at the MCMH Malvern Medical Clinic and will begin orientation on Monday.

Mike noted that MCMH hosted a Meet and Greet tour and luncheon with Representative Tom Moore.

The IHA Data Trends report was discussed.

Mike reported that a new task force has formed to study the inpatient trends of MCMH.

Chief Financial Officer – Bryant Blay

Report printed in the Meeting Book.

Bryant Blay reported that the volumes in August were challenging due to vacations and PTO.

Bryant noted that the first quarter payment from MDPP was double the normal amount, but he does not expect that trend to continue as it was related to a data breach that did not affect MCMH, but unfortunately did affect many other organizations.

An intern from the Red Oak Community School District's FORGE program is working in the Finance department.

A discussion took place regarding retail pharmacy data.

Kevin Cabbage congratulated the Finance department on their efforts and focus on paying off debt as quickly as possible.

Chief Nurse Officer – Krystalle Fada

Report printed in the Meeting Book.

Krystalle Fada reported that a school nurse contract has been put in place with the Stanton Community School District. The Red Oak district has also made a request to partner with MCMH to provide a school nurse.

Krystalle noted that a lack of bed availability is taking place at tertiary centers. These centers would like to transfer stable patients back to MCMH to open up beds at higher-level centers.

Jill Bergstrom complimented the outstanding results MCMH has received from the Compass HQIC Network during the past four years in the program. Thank you to Holly Crowell for leading this program.

Chief Clinical Officer – Shauna Bozwell

Report printed in the Meeting Book.

Shauna reported that MCMH will be implementing Oracle's clinical digital assistant. This device will use AI-generated talk-to-text style technology to generate a clinic note during a patient visit. Oracle is launching the program in primary care, but it may later expand to specialty clinics, ED and inpatient care.

Shauna led a brief discussion on extended or weekend hours in the clinics. The team is exploring options.

QUARTERLY REPORTS

Information Security

The report is included in the Meeting Book.

Bryant Blay reported that the quarterly IT Governance meeting was held in September. Bryant highlighted a partnership between Microsoft and the American Hospital Association (AHA) to provide security products at a discounted rate that would have previously been cost prohibitive to smaller organizations. Terry Koppa noted that with access to non-profit pricing, MCMH's cost to operate Office 365 will reduce from an estimated \$25,000 per month to \$2,139 per month. Likewise, Office 365 offers features that will replace the need to operate several other products that the hospital is currently using, resulting in additional savings. The antivirus can also be purchased at significant savings.

FINANCE COMMITTEE

Cash Disbursements

A motion by James Norris, seconded by Lorin Petersen, to approve the accounts payable cash disbursements in the amount of \$1,758,969, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Jason Poston, to approve the potential conflict of interest payment to FMTC in the amount of \$6,778 was unanimously approved, with Kevin Cabbage abstaining.

Surgery Sterilizer

Krystalle Fada presented an equipment request for a replacement sterilizer for surgery. The main large sterilizer is nearly 20 years old, which is a compliment to the staff's upkeep of the equipment, however it has begun to fail daily which causes staff to reprocess equipment. It is also difficult to find parts for repair. The new Steris machine will generate its own steam electrically, rather than utilize steam generated by the boilers. The installation of the new sterilizer will require some construction, electrical and plumbing. The new machine can process more trays at once than the current machine. The total cost for the machine and installation costs is \$151,967.67.

A motion by James Norris, seconded by Ann Carder, to approve the purchase of a Steris Steam Sterilizer in the amount of \$151,967.67, was unanimously approved.

Malvern Roof Replacement

Bryant Blay presented the need for a roof replacement on the Malvern Medical Clinic. This will be the 3rd roof for the clinic building (original and two replacements due to storm damage).

The company Black Sheep Roofing submitted the most competitive bid and MCMH was pleased with the work the company did on the first roof replacement. MCMH has a \$25k insurance deductible, so MCMH will receive a \$5k check to assist with the cost of the roof, leaving \$14k as the remaining cost to MCMH.

A motion by James Norris, seconded by Roger Ehmke, to approve the roof replacement bid from Black Sheep Roofing in the amount of \$14,000, was unanimously approved.

STRATEGIC DISCUSSION

Ron Kloewer led a discussion on a program, the MCMH Coin of Excellence, designed to recognize exceptional employee performance. A two-sided coin will be given to individuals who have exhibited exemplary behavior at MCMH or in their communities. Ron and Community Relations designed the coin. Ron purchased the coins himself and will retain the right choose who receives a coin based on the recommendations that he receives as well as his own observations.

BOARD OF TRUSTEES

Board Committee Reports

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom) – N/A

Foundation – (Ann Carder & James Norris) – The Foundation golf tournament was very successful.

IHA Legislative – (Roger Ehmke) – The 340b news article regarding the proposed changes to the Johnson & Johnson drug program was discussed.

IT Governance – (Kevin Cabbage) – Discussed above.

Patient Experience – (Lorin Petersen & Jason Poston) – N/A

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke) – N/A

Community Relations Governance – (Ann Carder & Jill Bergstrom) – N/A

Pharmacy Governance – (Ann Carder) – Compliments to Sherstin, Nate and Retail Pharmacy staff for their efforts. Pharmacy is in the black and they are working hard to market their patient medication savings options.

Board Self-Assessment

Kevin Cabbage discussed the annual Board of Trustees self-assessment. The Board will utilize the survey tool provided by the Iowa Hospital Association (IHA) again this year. The survey results will be discussed in October.

Office of Inspector General (OIG) Exclusion Database Annual Search

Kylie Bowen reported that all of the members of the Board of Trustees came back clear in the annual search on the Office of Inspector General (OIG) Exclusion Database. Jeff Vanderhoof, who has filed election papers to run for county hospital trustee in November, also came back clear in the OIG Exclusion Database search.

A brief discussion took place on the election process.

Medical Staff Bylaws

The Medical Staff Bylaws and Rules & Regulations were included in the Meeting Book for review.

A motion by Jill Bergstrom, seconded by Ann Carder, to approve the Medical Staff Bylaws and Rules & Regulations as presented was unanimously approved.

OTHER BUSINESS

The next Board Meeting will take place on Wednesday, October 30, 2024.

Upcoming Board Meeting dates include Wednesday, November 27, 2024 and Friday, December 27, 2024.

ADJOURN

Jill Bergstrom made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 9:54 AM.

Respectfully submitted,



Ann Carder, Sec.