

MONTGOMERY COUNTY MEMORIAL HOSPITAL + CLINICS

**BOARD MEETING - November 27, 2024**

MCMH Conference Center

*Zoom option available.*

**ROLL CALL**

Trustees	Kevin Cabbage, Chair	Jill Bergstrom, Vice Chair	James Norris, Treasurer
	Ann Carder, Secretary	Lorin Petersen, Trustee	Jason Poston, Trustee
	Roger Ehmke, Trustee		

Administration	Ron Kloewer, Chief Executive Officer	Mike O’Neal, Chief Operating Officer
	Bryant Blay, Chief Financial Officer	Krystalle Fada, Chief Nursing Officer
	Shauna Bozwell, Chief Clinical Officer	Kylie Bowen, Administrative Services Manager

Staff	Gale Bingham, Administrative Director of Human Resources (Zoom)		
	Pete Wemhoff, Administrative Director of Support Services (Zoom)		
	Terry Koppa, Administrative Director of Information Systems (Zoom)		
	Sherstin Willyerd, Pharmacy Department Manager (Zoom)		
	Jamie Hossle, Revenue Cycle Director (Zoom)		

Medical Staff	Dr. Warren Hayes, Chief of Staff (left at 9:10a)
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Montgomery County Board of Supervisors	Charla Schmid (Zoom)
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Public Visitors	Jeff Vanderhoof
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**CALL TO ORDER**

Kevin Cabbage, Board Chair, called the meeting to order at 8:00 AM at Montgomery County Memorial Hospital (MCMH) in the Conference Center. A Zoom option was available for those who wished to attend virtually.

**RECOGNITION OF QUORUM**

Kevin Cabbage recognized that all trustees were present.

**CONSENT AGENDA**

The consent agenda was presented for consideration by the Board of Trustees. It consisted of the minutes from the Board of Trustees meeting on October 30, 2024, CAH policies and the following provider appointments: Kimberly Dierks, PA; Edmund Piasecki, ARNP; and inactivation of Thomas Satterly, MD.

A motion by Jill Bergstrom, seconded by Roger Ehmke to approve the consent agenda as presented was passed unanimously.

## VISITOR COMMENTS

There were no visitor comments.

## MEDICAL STAFF REPORTS

Dr. Hayes noted that the flu and cold season has arrived; the clinic has seen cases of RSV, walking pneumonia and mycoplasma. He also reported that the inpatient census has been up over the last few weeks.

Kevin Cabbage reminded trustees that there is a Medical Staff Christmas Luncheon that they're invited to attend on Friday, December 13 at Noon.

## ADMINISTRATIVE REPORTS

### **Chief Executive Officer – Ron Kloewer**

Report printed in the Meeting Book.

Ron Kloewer reported that Miller Orthopedic has announced that they will be closing. MCMH has signed an agreement with MD West One to begin around Jan 1, 2025. Two surgeons are in the credentialing process, with more to be credentialed in the future.

Dr. Tom Baer, of the MCMH Malvern Medical Clinic, was chosen as the Iowa Family Physician of the Year! Congratulations to Dr. Baer!

### **Chief Operating Officer – Mike O'Neal**

Report printed in the Meeting Book.

The group discussed data trends.

### **Chief Financial Officer – Bryant Blay**

Report printed in the Meeting Book.

Bryant Blay reported that the latest payment of the Medicaid Directed Payment Program has been received and was used to pay off the remaining debt acquired for the retail pharmacy and MRI projects.

Bryant noted that the Retail Pharmacy had a solid month with script volume and financial impact in November. The pharmacy is also still utilizing the remaining 340B purchasing credits.

Bryant reported that Jamie Hossle presented at a national Oracle Conference in Nashville. The presentation was on a pilot patient accounting program that MCMH is participating in.

### **Chief Nurse Officer – Krystalle Fada**

Report printed in the Meeting Book.

- Krystalle Fada reported on the special recognition that MCMH received at the Iowa Healthcare Collaborative (IHC) Patient Safety Conference on November 14. This event highlights best practices and honors healthcare champions who demonstrate exceptional leadership in improving patient safety, promoting population health, reducing harm, and fostering person-centered care. MCMH presented our Social Determinants of Health programs and projects.

**Chief Clinical Officer – Shauna Bozwell**

Report printed in the Meeting Book.

Shauna Bozwell reported that the MCMH passed the mammography inspection with no findings. Congratulations to the department on the inspection results.

Shauna noted that the MCMH Malvern Medical Clinic is beyond maximum capacity. MCMH plans to lease the current Malvern Methodist Clinic building from Malvern Bank when Methodist closes their clinic at the end of 2024. Don Scarborough, PA will move to the second clinic location. This will give MCMH time to decide on a future expansion plan.

Shauna reported that patient transfers from the emergency department to metro hospitals are going more smoothly utilizing Pioneer Ambulance Service and the Red Oak squad.

**QUARTERLY REPORTS**

**Quality of Care**

The report is included in the Meeting Book.

Krystalle Fada reported that the recent Emergency Department HCAHPs scores were outstanding. The department has focused on improving communication with patients during their stay. Krystalle also explained how the measurements are scored.

**FINANCE COMMITTEE**

**Cash Disbursements**

A motion by James Norris, seconded by Lorin Petersen, to approve the accounts payable cash disbursements in the amount of \$2,516,787, which excludes any potential conflict of interest payments, was unanimously approved.

A motion by James Norris, seconded by Jason Poston, to approve the potential conflict of interest payment to FMTC in the amount of \$7,085 was unanimously approved, with Kevin Cabbage abstaining.

**Capital Equipment Request**

Krystalle Fada and Bryant Blay presented a capital equipment request for an Intracept Generator. This equipment will allow Dr. Gordon to treat patients with chronic back pain who are not surgical candidates. This procedure has high reimbursement rates. Owning this equipment may generate referrals from other facilities in the area who do not have the equipment.

A motion by James Norris, seconded by Jill Bergstrom to approve the purchase of the Intracept Generator in the amount of \$18,000, was unanimously approved.

**Resolution to Increase Capital Equipment Spending Threshold**

Ron Kloewer reported that during the Board’s self-assessment, the trustees discussed updating the capital equipment spending thresholds. The Board asked the Finance committee to review the thresholds and make a recommendation to the full Board.

Ron noted that the recommendation from the Finance committee has been written into a resolution for the Board to review. Ron then reviewed the internal procedure that capital equipment requests must pass through prior to purchase, including review by a multidisciplinary committee called the Resource Management Committee.

Ron stated that the Finance committee recommends a two-tiered approach, a threshold that requires approval by the Finance committee and then a secondary threshold that requires approval by the Finance committee and the Board of Trustees.

- \$5,000 - \$49,999 approval by the RMC and CEO
- \$50,000 - \$74,999 approval by RMC and CEO, and then the Finance committee
- \$75,000+ require approval by RMC, CEO, Finance and Board of Trustees

James Norris made a motion to approve the resolution as presented. Ann Carder seconded the motion. The motion passed unanimously.

#### **Resolution for the Malvern Methodist Clinic Acquisition**

Ron Kloewer reported that Sandy Leaders, the provider at the Methodist clinic in Malvern, has retired and ended her practice. The agreement with Malvern Bank to lease the Methodist clinic building as a second MCMH clinic location would be for one year. The total budget for the project is \$119,616.

A motion by James Norris, seconded by Lorin Petersen, to approve the resolution as presented, was passed unanimously.

#### **Formal Appointment of Quality Improvement Manager**

A motion made by James Norris, seconded by Jill Bergstrom, to appoint Holly Crowell, RN, CPHQ as Quality Improvement Manager, was unanimously approved.

### **BOARD OF TRUSTEES**

#### **Board Committee Reports**

Critical Access Hospital Review – (Roger Ehmke & Jill Bergstrom) – The quarterly meeting took place in November.

Foundation – (Ann Carder & James Norris) – The revenue generated by the annual golf tournament was reviewed. The Foundation also made a \$74k gift to MCMH for an endoscope processor.

IHA Legislative – (Roger Ehmke) – It was noted that many organizations are waiting to see how the new administration will change healthcare.

IT Governance – (Kevin Cabbage) – N/A

Patient Experience – (Lorin Petersen & Jason Poston) – The Quality of Care and HCAHPs reports were reviewed at the most recent meeting.

Quality Patient Safety – (Jill Bergstrom & Roger Ehmke) – N/A

Community Relations Governance – (Ann Carder & Jill Bergstrom) – It was noted that the Social Determinants of Health (SDOH) and DEI committees will be combined into one committee. The Emergency Department will be added to the reputation.com survey platform. MCMH is working to have a Senior Health Insurance Information Program (SHIIP) coordinator onsite. This committee will be removed from the list requiring board representation in 2025.

Pharmacy Governance – (Ann Carder) – Discussed above.

**Appoint Officer Nominating Committee**

Kevin Cabbage appointed Ann Carder and Roger Ehmke to serve on the officer nominating committee.

**Appointment of Standing Committees for One-Year Term**

This topic will be discussed at the December 27 Board Meeting.

Congratulations to Jeff Vanderhoof, Ann Carder & James Norris for completing the November election. The Oath of Office will take place during the Board Meeting in December. We have invited Montgomery County Auditor, Jill Ozuna, to attend and administer the oath. If she is unavailable, Chairman Cabbage will administer the oath.

**OTHER BUSINESS**

Roger Ehmke submitted a letter of retirement/resignation, effective December 31, 2024. The letter was read aloud. A reception honoring Lorin Petersen and Roger Ehmke for their many years of service to the MCMH Board of Trustees will take place on December 27 following the Board Meeting.

The Chair, Vice Chair and Secretary will form an executive committee to collect names for consideration in appointing an individual to fill the remainder of Roger's term. The executive committee will meet with Ron Kloewer, Mike O'Neal and Bryant Blay to discuss candidates.

The next Board Meeting will take place on Friday, December 27, 2024.

**ADJOURN**

Jill Bergstrom made a motion to adjourn the meeting. Kevin Cabbage adjourned the meeting at 9:36 AM.

Respectfully submitted,

  
Ann Carder, Sec.